

CITY FACILITIES ARCHITECTURAL SERVICES DIVISION

December 1, 2008

**RE:** Kirk Community and Senior Center

Dear: Bidder

Public Works staff intends to recommend to City Council on January 13, 2009 that the contract for the above project be awarded to the apparent low bidder, CRW Industries, Inc.

Please be advised that any bid protest concerning the award recommendation must be in writing and must be received by the Project Manager on or before 4:00 P.M., Monday, December 8, 2008 which is five (5) working days from the date of this notice. Failure to submit a bid protest within this time period will result in you losing the right to pursue any bid protest related to this project. You can address your concerns directly to:

Department of Public Works City Facilities Architectural Service Division 200 East Santa Clara Street, 6<sup>th</sup> Floor San Jose, CA 95113-1905

Attn: Lili Matthews

Thank you for your participation in the bidding process.

Sincerely yours

Lili Matthews **Project Manager** 

C: Paul Marino